

MEETING MINUTES

PRINCE'S LAKES TOWN COUNCIL

PRINCE'S LAKES TOWN HALL, 14 E LAKEVIEW DR, NINEVEH, IN 46164

MAY 16, 2022

COUNCILORS PRESENT:

COUNCIL PRESIDENT GREG NELSON
VICE PRESIDENT MIKE GALLAMORE
COUNCILOR KAREN HARRISON
COUNCILOR PHILIP MONTARSI

COUNCILORS ABSENT:

COUNCILOR BRYAN TEARMAN

CLERK-TREASURER ABSENT:

ERICA LYDEN-GIGER

TOWN ATTORNEY PRESENT:

LEE ROBBINS

STAFF PRESENT:

MARSHAL GREG SOUTHERS
UTILITES SUPT SCOTT BLACKWELL
PUBLIC WORKS SUPERVISOR MIKE MILLER
DPTY CLERK-TREASURER LINDSEY KELLY

PUBLIC PRESENT:

NO PUBLIC PRESENT

Council President Nelson called the meeting to order at 6:30 pm followed by the Pledge of Allegiance

PUBLIC FORUM:

APPROVAL OF MINUTES:

- Council President Nelson made a motion to approve the March 21, 2022 & April 18, 2022 Regular Meeting minutes. Councilor Montarsi seconded the motion and passed unanimously.

TOWN MARSHAL REPORT:

Marshal Greg Southers gave his report and updated the Council on the license plate reader system. There will be two license plate reader cameras and two other cameras recording at both entrances. He is hoping to get system installed by June 1st. Marshal Southers stated a resident at 589 W Lakeview has had several cars run off the road and go into his yard and caused damaged, there have been 2 hit and runs this year. He would like to know if the Town can add a guardrail around the curve to help protect his property and keep cars safe and on the road. Discussion was made, Town Attorney Lee Robbins stated a road engineer would need to be consulted to add any kind of

system. Marshal Southers stated he will talk with Public Works Supervisor Mike Miller about getting a flashing light on a new sign or adding a caution sign to the area.

WATER/WASTEWATER REPORT:

Superintendent Scott Blackwell presented the Council with his report. Mr. Blackwell has received 5 of the 15 fire hydrants he ordered. His goal is to replace one a week. He is proud of the work his team has been doing lately. They repaired two difficult leaks in a timely manner. Residents were notified the day before the repair, typically both leaks would have taken a day each and they were able to coordinate and do some work in the shop beforehand to save time. Mr. Blackwell informed the Council that he has purchased the new truck for \$50,000.00. He also gave an update on the grant. He thought he had it completed, but the DOD wanted more information. He and Mr. Gallamore stated they feel they have sufficient information and will keep working with Karen Safer to get the grant submitted. He is still working on getting training set up at Town Hall. Mr. Blackwell stated some fees are going to have to be increased. Boring costs have gone up and will be doubled by next year. Mr. Robbins stated an amendment can be made to the rate ordinance to reflect the new installation rates. He informed Mr. Blackwell to figure out the new rates and he will get the effected rates into the ordinance. Mr. Robbins also stated rates can change anytime the Town's cost goes up.

Councilor Mike Gallamore stated the utility is in better shape than they ever thought it would be. Mr. Blackwell stated 2 years ago the utility had \$2.9 million and today they have over \$5 million. There are several large projects that have to be completed using that money. One is the roof on the reservoir which will cost 1.5 to 2 million dollars. Mr. Gallamore also stated to replace water mains it costs approximately one million dollars per mile and there are some water mains that need to be replaced. Councilor Montarsi stated there is a balance in having too much money and not serving the people's needs and justifying spending money. Mr. Montarsi would like to use the website in order to keep residents informed.

Mr. Blackwell said one of the main lines from the well to the plant in Edinburgh burst. There are several lines going one way and 2 more lines going another direction and there are no valves between each line. Mr. Blackwell would like to put valves on the lines to be able to keep the other mains going if a leak accrues in the future.

STREET DEPARTMENT REPORT:

Mr. Gallamore stated he has spoken to Kayti Adams with Indot about the applying for the new CCMG. He, Public Works Supervisor Mike Miller and Deputy Clerk-Treasurer Lindsey Kelly will be working together on the new grant. Mr. Miller and the Building Inspector Tom Thompson are working together to put the specifications together for the old concession stand building at the park and will be ready to get bids and redo the building in the fall.

CLERK-TREASURER REPORT:

Deputy Clerk-Treasurer Lindsey Kelly presented Town, Water & Wastewater claims and ask the Council for approval in the amount of \$139,690.86 and \$351,578.00

- Council President Nelson made a motion to approve claims for Town, Water, & Wastewater as presented in the amount of \$139,690.86 and \$351,578.00 Council Vice President Gallamore seconded the motion and passed unanimously.

Miss Kelly presented the April 28, 2022 allowance docket and asked the Council for approval in the amount of \$32,738.40 & the May 12, 2022 allowance docket in the amount of \$35,696.84

After discussion,

- Council President Nelson made a motion to approve the April 28, 2022 allowance docket in the amount of \$32,738.40 & May 12, 2022 allowance docket in the amount of \$35,696.84. Council Vice President Gallamore seconded the motion and passed unanimously.

ATTORNEY'S REPORT:

Mr. Robbins reminded the Council that there was a billing glitch with Keystone for the Nineveh Conservancy. For a few months, users that had water usage exceeding a certain amount were being billed a flat rate instead of the \$5.32 per 1000 gallons rate. It was noticed and corrected. The Town billed the Conservancy the rate of \$5.32, but the Town didn't collect from the customers of the Conservancy that rate so there is a gap of \$5,278.95. Mr. Robbins and Mr. Blackwell have conversed about the situation and from previous meetings the Council agreed the Conservancy is owed the money. Mr. Robbins stated the Council needs to make a motion to authorize the Clerk-Treasurer to pay Nineveh Conservancy \$5,278.95

- Council President Nelson made a motion to authorize Clerk-Treasurer Erica Lyden-Giger to pay Nineveh Conservancy \$5,278.95 Councilor Montarsi seconded the motion and passed unanimously.

Mr. Robbins further explained a letter can be sent to those unbilled customers to collect payment on services that were sold and they should have paid had the software glitch not happened. Mr. Montarsi stated he feels the Town should try to get the funds back from Keystone since it was their billing error, and the customers should not be burdened with paying their portion of the bill. Mr. Robbins stated some customers were under billed \$3.00, one was underbilled \$600, but the gas station was underbilled \$2200. Councilor Karen Harrison stated it was a mistake on our end even though we didn't make it. Mr. Gallamore stated he doesn't know how we can go back to the customer and ask for our money back, but he also doesn't like telling residents we are giving away money because of an error we didn't make. Mr. Robbins asked the Council if they want to ask the customers for payment of under billed statements or send a letter to Keystone asking them to pay the under billed amount. The Council wants Mr. Robbins to ask Keystone for the payment and wait for their response for the next step.

Mr. Robbins stated the judge has issued a demolition order on Monica Spears property. Mr. Montarsi stated we need to move ahead with demolition work. Mr. Nelson agreed.

OLD BUSINESS:

Mr. Gallamore stated several months ago the Council approved \$9095 to update the lights around the track. The quote was did not included everything that was needed. The new quote is for \$14,040.00

After discussion,

- Council Vice President Gallamore made a motion to approve the new quote for \$14,040. Council President Nelson seconded the motion and passed unanimously.

Discussion was made on the possibility of installing an AT&T cell tower in the Town. Mr. Montarsi would like more specific information. Mr. Nelson stated Brian Whitley is his contact for the tower, and will contact AT&T with the information he and Mr. Robbins have been discussing. Mr. Robbins made it clear that the Council has not taken a vote on it, but his sense is most Council members are in favor. Mr. Montarsi is ok with learning more information, but he is neutral right now and asked if residents have to be notified. Mr. Robbins stated notices can be sent to residents. Mr. Nelson stated there are 2 styles, one is a straight pole and the other is the 4-legged lattice style and the Town would be paid \$1000 per month. Mrs. Harrison stated she would like more information. Marshal Southers asked if they would be able to add a booster for 911. Mr. Nelson stated they would have to ask AT&T

NEW BUSINESS:

Mr. Gallamore stated he spoke with Mrs. Lyden-Giger and after a checkup of our HVAC system, the furnace has been red tagged for leaking carbon monoxide and the a/c unit uses freon that is no longer legal to sell. Mr. Gallamore presented a quote for \$8,212.00

After discussion,

- Council Vice President Gallamore made a motion to approve the quote for Marshall Mechanical for \$8,212.00 to be paid \$2500 out of Building and Repairs and the balance out of the CCD fund. Council Vice President Nelson seconded the motion and passed unanimously.

Miss Kelly asked for clarification on when golf cart permits expire.

After discussion,

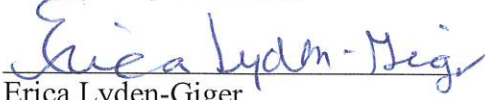
- Council Vice President Gallamore made a motion to approve golf cart permit expiration dates to be January 1 – December 31 annually. Council President Nelson seconded the motion and passed unanimously.

Mr. Gallamore discussed having a planning session, the need for an LED sign and upgrading the playground equipment. Thursday May 26 at 4:00 was set for the planning session. Mr. Gallamore stated Clerk-Treasurer Erica Lyden-Giger will be certified soon and Town employees get a raise

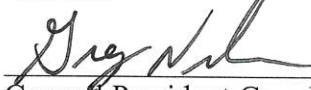
for certifications and asked Mr. Robbins if elected officials can get a raise for certifications. Mr. Robbins stated under the statute elected officials can get a raise due to certifications.

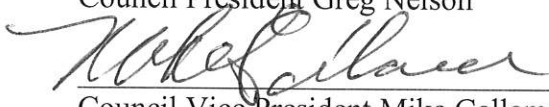
With no further business before the Prince's Lakes Town Council, Council Vice President Gallamore made a motion to adjourn at 8:15 P.M. Councilor Montarsi seconded the motion and carried unanimously.

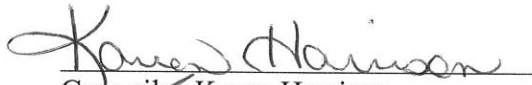
Respectfully submitted,

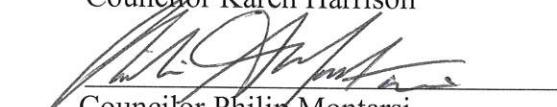

Erica Lyden-Giger
Clerk-Treasurer

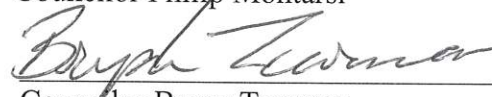
Council:


Council President Greg Nelson


Council Vice President Mike Gallamore


Councilor Karen Harrison


Councilor Philip Montarsi


Councilor Bryan Tearman